



Your Aviva Property Owners Insurance - New Business Schedule

Produced on 01/11/2021

This Schedule forms part of Your policy and must be read together with Your policy wording.

This document records the information notified to Aviva and facts assumed about You, Your Business and Your Business partners and directors. This information has been taken into account when calculating the premium, terms and conditions upon which Your policy is based.

You must check all the information in this document and contact Your Insurance Adviser immediately if any details are incorrect or incomplete. You must also tell Us immediately of any circumstances or changes which We would take into account in Our assessment or acceptance of this insurance. Failure to comply with the above may mean that Your policy is not valid or We may not be liable to pay all or some of Your claim(s).

Policy number	97RPI3296526	Insured	Movenext Property Management Co Ltd
Your cover starts on	01/11/2021	Expiry Date	31/10/2022
Annual premium (excluding Insurance Premium Tax)	£ 464.53		
Insurance Premium Tax	£ 55.74		
Total annual premium due	£ 520.27		
Insurance Adviser:	POWELL MESSENGER & CO The Old Bakehouse Clayton Court Downing Street, Farnham Farnham GU9 7PG		

Contact Details for Claims and Help

Do You or Your employees use a Smartphone or Tablet Device? Why not scan the QR Code and store Our contact details directly to Your device?



For Our joint protection telephone calls may be recorded and/or monitored.

Claims Service: 0800 015 1498

A 24 hour, 365 days a year claims line providing You with emergency assistance whenever it is required. When We know about Your problem, We will start to put the solutions in place.

Legal and Tax Claims and Helpline 0345 300 1899

Call this helpline anytime, day or night, to report a Legal Protection claim or for advice on legal or tax matters in the United Kingdom. Given in confidence, the advice is free and You pay for just the cost of the call.

Risk Solutions Helpline 0845 366 6666

Call for advice on safety, fire, security and other issues that can affect Your business. Most enquiries can be dealt with over the telephone, but if We can't give you an immediate answer, We will deal with your enquiry within one working day. This service is available during office hours with an answering service outside these times.

Counselling Service Helpline – 0117 934 0105

This is a confidential service available to Your staff to help deal with personal issues such as bereavement, divorce, the threat of violence in the workplace and bullying at work.

Website – www.cutredtape.co.uk

This is Aviva's free website offering many tools and resources to help You manage Your business effectively. You'll get access to

- over 700 legal and business guides across HR, sales and marketing, finance, technology, law and risk management
- easy to use templates to build legal documents including employee contracts, health and safety policies, dismissal letters
- discounts on Legal Services
- email alerts on changes in law, legislation and regulation.

To register, please visit www.cutredtape.co.uk and use the voucher code CRTAVIVA for exclusive discounts on a range of legal documents and services.

Cover Summary

Detailed below is a summary of the sums insured selected & the limits applying to each cover section; further details of the information you have provided, the cover included, Your obligations and the additional covers and limitations to the cover are included within the following pages & in your policy wording.

	Buildings Declared Value	Buildings Sum Insured	Landlords Contents	Contents in Common Areas	Business Interruption Loss of Rent
Flat 1-4, GU9 8PY	£550,000	£687,500	£0	£0	Property Damage Cover Extension Only

Cover applying to all insured Properties

Property Owners Liability	£2,000,000
Property Owners Legal Protection	£100,000



Summary of Your Obligations

For full information on the action you must take please refer to the Cover Sections in this document

<u>Obligation Applies to</u>	<u>Obligations Applying</u>
All sections	Reasonable Precaution and Maintenance of Property and Claims Procedure
Property Damage	Unoccupied Premises Electrical Circuits
Property Owners Legal Protection	Property Protection and Residential Tenant Default