

YOUR ONESURVEY  
**HOME REPORT**

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ADDRESS

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2/1  
258a High Street  
Kirkcaldy  
KY1 1LA

PREPARED FOR

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Ashley Harries

INSPECTION CARRIED OUT BY:



SELLING AGENT:

Portolio

HOME REPORT GENERATED BY:



# Document Index

| Document               | Status       | Prepared By                      | Prepared On |
|------------------------|--------------|----------------------------------|-------------|
| Single Survey          | Final        | J & E<br>Shepherd -<br>Kirkcaldy | 18/02/2025  |
| Mortgage Certificate   | Final        | J & E<br>Shepherd -<br>Kirkcaldy | 18/02/2025  |
| Property Questionnaire | Final        | Ms. Ashley<br>Harries            | 10/02/2025  |
| EPC                    | FileUploaded | J & E<br>Shepherd -<br>Kirkcaldy | 18/02/2025  |

## Important Notice:

This report has been prepared for the purposes and use of the person named on the report. In order to ensure that you have sight of a current and up to date copy of the Home Report it is **essential** that you log onto [www.onesurvey.org](http://www.onesurvey.org) (free of charge) to download a copy personalised in your own name. This enables both Onesurvey and the Surveyor to verify that you have indeed had sight of the appropriate copy of the Home Report prior to your purchasing decision. This personalised report can then be presented to your legal and financial advisers to aid in the completion of your transaction. **Failure to obtain a personalised copy may prevent the surveyor having any legal liability to you as they will be unable to determine that you have relied on this report prior to making an offer to purchase.**

Neither the whole, nor any part of this report may be included in any published document, circular or statement, nor published in any way without the consent of Onesurvey Ltd. Only the appointed Chartered Surveyor can utilise the information contained herein for the purposes of providing a transcription report for mortgage/loan purposes.

P A R T 1 .

# SINGLE SURVEY

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A report on the condition of the property, with categories being rated from 1 to 3.



# Single Survey

Survey report on:

|                           |          |
|---------------------------|----------|
| <b>Surveyor Reference</b> | 3V981852 |
|---------------------------|----------|

|                 |                    |
|-----------------|--------------------|
| <b>Customer</b> | Ms. Ashley Harries |
|-----------------|--------------------|

|                        |   |
|------------------------|---|
| <b>Selling address</b> | 2/1<br>258a High Street<br>Kirkcaldy<br>KY1 1LA |
|------------------------|---|

|                           |            |
|---------------------------|------------|
| <b>Date of Inspection</b> | 17/02/2025 |
|---------------------------|------------|

|                    |   |
|--------------------|---|
| <b>Prepared by</b> | Paul J Duncan, BSc (Hons) MRICS<br>J & E Shepherd - Kirkcaldy |
|--------------------|---|

# SINGLE SURVEY TERMS AND CONDITIONS (WITH MVR)

## PART 1 - GENERAL

### 1.1 THE SURVEYORS

The Seller has engaged the Surveyors to provide the Single Survey Report and a generic Mortgage Valuation Report for Lending Purposes. The Seller has also engaged the Surveyors to provide an Energy Report in the format prescribed by the accredited Energy Company.

The Surveyors are authorised to provide a transcript or retype of the generic Mortgage Valuation Report on to Lender specific pro-forma. Transcript reports are commonly requested by Brokers and Lenders. The transcript report will be in the format required by the Lender but will contain the same information, inspection date and valuation figure as the generic Mortgage Valuation Report and the Single Survey. The Surveyors will decline any transcript request which requires the provision of information additional to the information in the Report and the generic Mortgage Valuation Report until the Seller has conditionally accepted an offer to purchase made in writing.

Once the Seller has conditionally accepted an offer to purchase made in writing, the Purchaser's lender or conveyancer may request that the Surveyors provide general comment on standard appropriate supplementary documentation. In the event of a significant amount of documentation being provided to the Surveyors, an additional fee may be incurred by the Purchaser. Any additional fee will be agreed in writing.

If information is provided to the Surveyors during the conveyancing process which materially affects the valuation stated in the Report and generic Mortgage Valuation Report, the Surveyors reserve the right to reconsider the valuation. Where the Surveyors require to amend the valuation in consequence of such information, they will issue an amended Report and generic Mortgage Valuation Report to the Seller. It is the responsibility of the Seller to ensure that the amended Report and generic Mortgage Valuation Report are transmitted to every prospective Purchaser.

The individual Surveyor will be a member of the Royal Institution of Chartered Surveyors who is competent to survey, value and report upon Residential Property.<sup>1</sup>

If the Surveyors have had a previous business relationship within the past two years with the Seller or Sellers Agent or relative to the property, they will be obliged to indicate this by ticking the adjacent box.



The Surveyors have a written complaints handling procedure. This is available from the offices of the Surveyors at the address stated.

### 1.2 THE REPORT

The Surveyors will not provide an amended Report on the Property, except to correct factual inaccuracies.

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<sup>1</sup> Which shall be in accordance with the current RICS Valuation Standards (the Red Book) and RICS Codes of Conduct

The Report will identify the nature and source of information relied upon in its preparation.

The Surveyor shall provide a Market Value of the Property, unless the condition of the Property is such that it would be inappropriate to do so. A final decision on whether a loan will be granted rests with the Lender who may impose retentions in line with their lending criteria. The date of condition and value of the property will be the date of inspection.

To date, Purchasers have normally obtained their own report from their chosen Surveyor. By contrast, a Single Survey is instructed by the Seller and made available to all potential Purchasers in expectation that the successful Purchaser will have relied upon it. The Royal Institution of Chartered Surveyors rules require disclosure of any potential conflict of interest when acting for the Seller and the Purchaser in the same transaction. The Single Survey may give rise to a conflict of interest and if this is of concern to any party they are advised to seek their own independent advice.

The Report and any expressions or assessments in it are not intended as advice to the Seller or Purchaser or any other person in relation to an asking price or any other sales or marketing decisions.

The Report is based solely on the Property and is not to be relied upon in any manner whatsoever when considering the valuation or condition of any other property.

If certain minor matters are mentioned in the Report it should not be assumed that the Property is free of other minor defects.

Neither the whole nor any part of the Report may be published in any way, reproduced or distributed by any party other than the Seller, prospective purchasers and the Purchaser and their respective professional advisers without the prior written consent of the Surveyors.

### **1.3 LIABILITY**

The Report is prepared with the skill and care reasonably to be expected of a competent residential surveyor who is a member of the Royal Institution of Chartered Surveyors.

The Report is addressed to the Seller and was prepared in the expectation that it (or a complete copy) along with these Terms and Conditions (or a complete copy) would (or, as the case might be, would have been) be disclosed and delivered to

- the Seller;
- any person(s) noting an interest in purchasing the Property from the Seller;
- any person(s) who make(s) (or on whose behalf is made) an offer to purchase the Property, whether or not that offer is accepted by the Seller;
- the Purchaser; and
- the professional advisers of any of these.

The Surveyors acknowledge that their duty of skill and care in relation to the Report is owed to the Seller and to the Purchaser. The Surveyors accept no responsibility or liability whatsoever in relation to the Report to persons other than the Seller and the Purchaser. The Seller and Purchaser should be aware that if a Lender seeks to rely on this Report they do so at their own risk. In particular, the Surveyors accept no responsibility or liability whatsoever to any Lender in relation to the Report. Any such Lender relies upon the Report entirely at their own risk.

#### **1.4 GENERIC MORTGAGE VALUATION REPORT**

The Surveyors undertake to the Seller that they will prepare a generic Mortgage Valuation Report, which will be issued along with the Single Survey. It is the responsibility of the Seller to ensure that the generic Mortgage Valuation Report is provided to every potential Purchaser.

#### **1.5 TRANSCRIPT MORTGAGE VALUATION FOR LENDING PURPOSES**

The Surveyors undertake that on being asked to do so by a prospective purchaser, or his/her professional advisor or Lender, they will prepare a Transcript Mortgage Valuation Report for Lending Purposes on terms and conditions to be agreed between the Surveyors and Lender and solely for the use of the Lender and upon which the Lender may rely. The decision as to whether finance will be provided is entirely a matter for the Lender. The Transcript Mortgage Valuation Report will be prepared from information contained in the Report and the generic Mortgage Valuation Report. 2

#### **1.6 INTELLECTUAL PROPERTY**

All intellectual property rights whatsoever (including copyright) in and to the Report, excluding the headings and rubrics, are the exclusive property of the Surveyors and shall remain their exclusive property unless they assign the same to any other party in writing.

#### **1.7 PAYMENT**

The Surveyors are entitled to refrain from delivering the Report to anyone until the fee and other charges for it notified to the Seller have been paid. Additional fees will be charged for subsequent inspections and Reports.

#### **1.8 CANCELLATION**

The Seller will be entitled to cancel the inspection by notifying the Surveyor's office at any time before the day of the inspection.

The Surveyor will be entitled not to proceed with the inspection (and will so report promptly to the Seller) if after arriving at the property, the Surveyor concludes that it is of a type of construction of which the surveyor has insufficient specialist knowledge to be able to provide the inspection satisfactorily. The Surveyor will also be entitled not to proceed if after arriving at the property, the surveyor concludes that the property is exempt under Part 3 of The Housing (Scotland) Act 2006 as detailed in the (Prescribed Documents) Regulations 2008. If there is a potential threat to their health or personal safety, the inspection may be postponed or cancelled, at the Surveyor's discretion.

In the case of cancellation or the inspection not proceeding, the Surveyor will refund any fees paid by the Seller for the inspection and Report, except for

expenses reasonably incurred and any fee due in light of the final paragraph of this section.

In the case of cancellation by the Seller, for whatever reason, after the inspection has taken place but before a written report is issued, the Surveyor will be entitled to raise an Invoice equivalent to 80% of the agreed fee.

## **1.9 PRECEDENCE**

If there is any incompatibility between these Terms and Conditions and the Report, these Terms and Conditions take precedence.

## **1.10 DEFINITIONS**

- the "Lender" is the party who has provided or intends or proposes to provide financial assistance to the Purchaser towards the purchase of the Property and in whose favour a standard security will be granted over the Property;
- the "Transcript Mortgage Valuation Report for Lending Purposes" means a separate report, prepared by the Surveyor, prepared from information in the Report and the generic Mortgage Valuation Report, but in a style and format required by the Lender. The Transcript Mortgage Valuation Report for Lending Purposes will be prepared with the skill and care reasonably to be expected from a surveyor who is a member of the Royal Institution of Chartered Surveyors and who is competent to survey, value and report on the Property;
- the "Generic Mortgage Valuation Report" means a separate report, prepared by the Surveyor from information in the Report but in the Surveyor's own format.
- the "Market Value" is *The estimated amount for which a property should exchange on the date of valuation between a willing buyer and a willing seller in an arm's-length transaction after proper marketing wherein the parties had each acted knowledgeably, prudently and without compulsion*
- the "Property" is the property which forms the subject of the Report;
- the "Purchaser" is the person (or persons) who enters into a contract to buy the Property from the Seller;
- a "prospective Purchaser" is anyone considering buying the Property.
- the "Report" is the report, of the kind described in Part 2 of these Terms and Conditions and in the form set out in part 1 of Schedule 1 of the Housing (Scotland) Act 2006 (Prescribed Documents) Regulations 2008;
- the "Seller" is/are the proprietor(s) of the Property;
- the "Surveyor" is the author of the Report on the Property; and

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<sup>2</sup> Which shall be in accordance with the current RICS Valuation Standards (the Red Book) and RICS Rules of Conduct.



- the “Surveyors” are the firm or company of which the Surveyor is an employee, director, member or partner (unless the Surveyor is not an employee, director, member or partner, when the “Surveyors” means the Surveyor) whose details are set out at the head of the Report.
- the "Energy Report" is the advice given by the accredited Energy Company, based on information collected by the Surveyor during the Inspection, and also includes an Energy Performance Certificate, in a Government approved format.

## **PART 2 – DESCRIPTION OF THE REPORT**

### **2.1 THE SERVICE**

The Single Survey is a Report by an independent Surveyor, prepared in an objective way regarding the condition and value of the Property on the day of the inspection, and who is a member of the Royal Institution of Chartered Surveyors. It includes an Energy Report as required by Statute and this is in the format of the accredited Energy Company. In addition, the Surveyor has agreed to supply a generic Mortgage Valuation Report.

### **2.2 THE INSPECTION**

The Inspection is a general surface examination of those parts of the Property which are accessible: in other words, *visible and readily available for examination from ground and floor levels, without risk of causing damage to the Property or injury to the Surveyor.*

All references to visual inspection refer to an inspection from within the property at floor level and from ground level within the site and adjoining public areas, without the need to move any obstructions. Any references to left or right are taken facing the front of the property.

The Inspection is carried out with the Seller’s permission, without causing damage to the building or contents. Furniture, stored items and insulation are not moved.

Unless identified in the report the Surveyor will assume that no harmful or hazardous materials have been used in the construction. The presence or possible consequences of any site contamination will not be researched.

The Surveyor will not carry out an asbestos inspection, and will not be acting as an asbestos inspector in completing a Single Survey of properties that may fall within the Control of Asbestos in the Workplace Regulations. In the case of flats it will be assumed that there is a duty holder, as defined in the Regulations and that a Register of Asbestos and effective Management Plan is in place, which does not require any expenditure, or pose a significant risk to health. No enquiry of the duty holder will be made.

### **2.3 THE REPORT**

The Report will be prepared by the Surveyor who carried out the property inspection and will describe various aspects of the property as defined by the headings of the Single Survey report with the comments being general and unbiased. The report on the location, style and condition of the property, will be concise and will be restricted to matters that could have a material effect upon value and will omit items that, in the Surveyor’s opinion, are not

significant. If certain minor matters are mentioned, it should not be interpreted that the property is free of any other minor defects.

Throughout the report, the following repair categories will be used to give an overall opinion of the state of repair and condition of the property.

2.3.1 Category 3: Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now.

2.3.2 Category 2: Repairs or replacement requiring future attention, but estimates are still advised.

2.3.3 Category 1: No immediate action or repair is needed.

**WARNING:** If left unattended, even for a relatively short period, Category 2 repairs can rapidly develop into more serious Category 3 repairs. The existence of Category 2 or Category 3 repairs may have an adverse effect on marketability, value and the sale price ultimately achieved for the property. This is particularly true during slow market conditions when the effect can be considerable.

Parts of the property, which cannot be seen or accessed, will not be reported upon and this will be stated. If the Surveyor suspects that a defect may exist within an unexposed area and which could have a material effect upon the value, he may recommend further investigation by specialist contractors.

## 2.4 SERVICES

Surveyors are not equipped or qualified to test the services and therefore no comment can be interpreted as implying that the design, installation and function of the services are in accordance/compliance with regulations, safety and efficiency expectations. However, comment is made where there is cause to suspect significant defects or shortcomings with the installations. No tests are made of any services or appliances.

## 2.5 ACCESSIBILITY

A section is included to help identify the basic information interested parties need to know to decide whether to view a property.

## 2.6 ENERGY REPORT

A section is included that makes provision for an Energy Report, relative to the property. The Surveyor will collect physical data from the property and provide such data in a format required by an accredited Energy Company. The Surveyor cannot of course accept liability for any advice given by the Energy Company.

## 2.7 VALUATION AND CONVEYANCER ISSUES

The last section of the Report contains matters considered relevant to the Conveyancer (Solicitor). It also contains the Surveyor's opinion both of the market value of the property and of the re-instatement cost, as defined below.

*"Market Value" The estimated amount for which a property should exchange on the date of valuation between a willing buyer and a willing seller in an*

*arm's-length transaction after proper marketing wherein the parties had each acted knowledgeably, prudently and without compulsion.* In arriving at the opinion of the Market Value the Surveyor also makes various standard assumptions covering, for example, vacant possession; tenure and other legal considerations; contamination and hazardous materials; the condition of un-inspected parts; the right to use mains services; and the exclusion of curtains, carpets etc. from the valuation. In the case of flats, the following further assumptions are made that:

- \*There are rights of access and exit over all communal roadways, corridors, stairways etc. and to use communal grounds, parking areas, and other facilities;
- \*There are no particularly troublesome or unusual legal restrictions;
- \*There is no current dispute between the occupiers of the flats or any outstanding claims or losses; and the costs of repairs to the building are shared among the co-proprietors on an equitable basis.

Any additional assumption, or any found not to apply, is reported.

*“Re-instatement cost” is an estimate for insurance purposes of the current cost of rebuilding the Property in its present form unless otherwise stated.* This includes the cost of rebuilding the garage and permanent outbuildings, site clearance and professional fees, but excludes VAT (except on the fees).

Sellers or prospective Purchasers may consider it prudent to instruct a reinspection and revaluation after a period of 12 weeks (or sooner if appropriate) to reflect changing circumstances in the market and/or in the physical condition of the Property

## 1. INFORMATION AND SCOPE OF INSPECTION

This section tells you about the type, accommodation, neighbourhood, age and construction of the property. It also tells you about the extent of the inspection and highlights anything that the Surveyor could not inspect.

All references to visual inspection refer to an inspection from within the property without moving any obstructions and externally from ground level within the site and adjoining public areas. Any references to left or right in a description of the exterior of the property refer to the view of someone standing facing that part of the property from the outside.

The inspection is carried out without causing damage to the building or its contents and without endangering the occupiers or the Surveyor. Heavy furniture, stored items and insulation are not moved. Unless identified in the report the Surveyor will assume that no harmful or hazardous materials or techniques have been used in the construction. The presence or possible consequences of any site contamination will not be researched.

Services such as TV/cable connection, internet connection, swimming pools and other leisure facilities will not be inspected or reported on.

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|--------------------------------|---|
| Description                    | A purpose built and fully self-contained flat occupying the second floor of a four storey and attic terraced tenement building of mixed residential and commercial use. Eight flats appear to occupy the upper floors of this particular section of the building with commercial premises contained at both ground and first floor levels. The subjects have a private entrance door leading from the shared internal entrance stair well.  |
| Accommodation                  | SECOND FLOOR : Entrance Hall, Lounge, Bedroom, Kitchen with Dining Area and Bathroom.   |
| Gross internal floor area (m2) | 79 approx.  |
| Neighbourhood and location     | The subjects occupy a central location within the town of Kirkcaldy and form part of an established residential and commercial area. Neighbouring flats in the same building are of comparable age and type. The subjects extend directly above commercial premises which are currently partly vacant and the close proximity of commercial properties will continue to affect the subject's market/saleability. The building containing the subjects is understood to be Listed and also contained within a Conservation Area. A range of local amenities are available in the general area and including the nearby railway station which has services to and from Edinburgh. |
| Age                            | 1900 approx.  |
| Weather                        | Dry and settled.  |
| Chimney stacks                 | <b><i>Visually inspected with the aid of binoculars where required.</i></b><br><br>There are original and shared, stone chimney stacks to the roof coverings. Our view of these chimney stacks was restricted from ground/street level.   |

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| <p>Roofing including roof space</p>        | <p><b><i>Sloping roofs were visually inspected with the aid of binoculars where required.</i></b></p> <p><b><i>Flat roofs were visually inspected from vantage points within the property and where safe and reasonable to do so from a 3m ladder externally.</i></b></p> <p><b><i>Flat roofs have a limited life and depending on their age and quality of workmanship can fail at any time.</i></b></p> <p>The timber pitched roof over the building is covered in slates while incorporating a platform top which appears to be covered in felt sheeting. The building's roof coverings could only be viewed from the High Street to the front and could not be viewed at the rear from the building's shared stairwells/landing areas. As such, there was only a very limited view possible of the roof coverings in general.</p> <p>We understand from the vendor that substantial roof repairs were carried out to the building in approximately 2023 at a total cost of £130,000. These works are understood to have been supervised by an Architect. Any available paperwork/guarantee for these works should be checked and transferred.</p> <p>No roof space has been accessed in the building. Comment on the current condition of the building's roof timbers in general is therefore not possible.</p> |
| <p>Rainwater fittings</p>                  | <p><b><i>Visually inspected with the aid of binoculars where required.</i></b></p> <p>Where visible, the property's rainwater fittings are of mixed age and type, incorporating stone parapet, metal and PVC sections. Our view of these rainwater fittings was also restricted.</p>  |
| <p>Main walls</p>                          | <p><b><i>Visually inspected with the aid of binoculars where required. Foundations and concealed parts were not exposed or inspected.</i></b></p> <p>The main walls of the property comprise both stone and brick work. It was not possible to fully view all of the building's elevations/main walls.</p>  |
| <p>Windows, external doors and joinery</p> | <p><b><i>Internal and external doors were opened and closed where keys were available.</i></b></p> <p><b><i>Random windows were opened and closed where possible.</i></b></p> <p><b><i>Doors and windows were not forced open.</i></b></p> <p>The property has a timber entrance door with upper single glazed window and this is accessed directly from the shared entrance stairwell. The windows in the property are double glazed and these were not tested.</p>  |
| <p>External decorations</p>                | <p><b><i>Visually inspected.</i></b></p> <p>The main walls of the property comprise stone and brick work with timber, PVC and painted features.</p>   |
| <p>Conservatories / porches</p>            | <p><b><i>Visually inspected.</i></b></p> <p>There are no conservatories or porches in place.</p>  |

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| <p>Communal areas</p>                        | <p><b><i>Circulation areas visually inspected.</i></b></p> <p>The subjects are accessed from a ground floor door contained to the front of the building on the High Street and this in turn leads to the shared stairwell used by the subject property and neighbouring flats. The building as a whole has the use of various shared stairwells and landing areas. As a precaution, the full extent of boundaries/ownership, all rights of way and mutual maintenance liability for the subjects in general should be confirmed.</p> |
| <p>Garages and permanent outbuildings</p>    | <p><b><i>Visually inspected.</i></b></p> <p>There is no space available for a car garage nor are there any outbuildings of consequence.</p>  |
| <p>Outside areas and boundaries</p>          | <p><b><i>Visually inspected.</i></b></p> <p>There are no private garden grounds apparent. The building's boundaries to the rear appear to be shared but these could not be fully viewed or accessed.</p>   |
| <p>Ceilings</p>                              | <p><b><i>Visually inspected from floor level.</i></b></p> <p>Plaster finish. Some rooms incorporate corncicing. In view of the age and construction type of the building, sections of plasterwork to both internal ceilings and walls may still comprise old lath and plaster which is prone to detachment and care will be required during future re-decoration/re-plastering. The internal ceilings have not been tested for any possible asbestos content.</p>  |
| <p>Internal walls</p>                        | <p><b><i>Visually inspected from floor level.</i></b></p> <p><b><i>Using a moisture meter, walls were randomly tested for dampness where considered appropriate.</i></b></p> <p>Plaster finish. Some sections may still comprise old lath and plaster which as previously noted is prone to detachment. The internal walls have not been tested for any possible asbestos content.</p>   |
| <p>Floors including sub floors</p>           | <p><b><i>Surfaces of exposed floors were visually inspected. No carpets or floor coverings were lifted.</i></b></p> <p>The internal flooring comprises timber construction with fitted floor coverings in place at the time of our inspection.</p>   |
| <p>Internal joinery and kitchen fittings</p> | <p><b><i>Built-in cupboards were looked into but no stored items were moved.</i></b></p> <p><b><i>Kitchen units were visually inspected excluding appliances.</i></b></p> <p>The kitchen incorporates floor and wall mounted units, work top space and a sink. The internal joinery appears standard for a property of this age and type.</p>  |

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| <p>Chimney breasts and fireplaces</p>        | <p><b>Visually inspected. No testing of the flues or fittings was carried out.</b></p> <p>The lounge fireplace contains a gas fire which was not tested or operated but was noted to be of older type, also referring you to our comments below under Section 2.</p>  |
| <p>Internal decorations</p>                  | <p><b>Visually inspected.</b></p> <p>The internal decorations mainly comprise emulsioned and painted surfaces.</p>  |
| <p>Cellars</p>                               | <p><b>Visually inspected where there was safe and purpose-built access.</b></p> <p>There are no cellars.</p>  |
| <p>Electricity</p>                           | <p><b>Accessible parts of the wiring were visually inspected without removing fittings. No tests whatsoever were carried out to the system or appliances.</b></p> <p><b>Visual inspection does not assess any services to make sure they work properly and efficiently and meet modern standards. If any services are turned off, the Surveyor will state that in the report and will not turn them on.</b></p> <p>Mains supply with the meter contained within the hall cupboard. On the basis that the subjects are currently tenanted, a copy of any available, valid Test Certificate for the wiring installations should be checked and transferred.</p> |
| <p>Gas</p>                                   | <p><b>Accessible parts of the system were visually inspected without removing fittings. No tests whatsoever were carried out to the system or appliances.</b></p> <p><b>Visual inspection does not assess any services to make sure they work properly and efficiently and meet modern standards. If any services are turned off, the Surveyor will state that in the report and will not turn them on.</b></p> <p>Mains gas is connected with the internal meter also contained within the hall cupboard. Any available, valid Landlord's Gas Safety Certification for the subjects should also be transferred.</p>  |
| <p>Water, plumbing and bathroom fittings</p> | <p><b>Visual inspection of the accessible pipework, water tanks, cylinders and fittings without removing any insulation.</b></p> <p><b>No tests whatsoever were carried out to the system or appliances.</b></p> <p>Mains water is connected and where visible, copper/metal and PVC plumbing installations are provided. A fitted three piece is provided in the bathroom. There is an older type cold water storage tank contained within an upper hall cupboard, although there was no full access possible to tank at the time of our inspection.</p>   |

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| <p>Heating and hot water</p>          | <p><b>Accessible parts of the system were visually inspected apart from communal systems, which were not inspected.</b></p> <p><b>No tests whatsoever were carried out to the system or appliances.</b></p> <p>The property does not have a fixed central heating system with only back ground heating provided in the lounge by means of the gas fire. It is assumed that the property's hot water supply is served by the electric immersion heater attached to the hot water storage tank contained in a hall cupboard, although both the tank and immersion heater have not been tested.</p>   |
| <p>Drainage</p>                       | <p><b>Drainage covers etc were not lifted.</b></p> <p><b>Neither drains nor drainage systems were tested.</b></p> <p>Mains drainage is connected. It is not known if the drainage connections externally have been upgraded since the building was originally constructed.</p>   |
| <p>Fire, smoke and burglar alarms</p> | <p><b>Visually inspected.</b></p> <p><b>No test whatsoever were carried out to any systems or appliances.</b></p> <p>All Scottish homes require a smoke alarm to be installed in the room most frequently used for living purposes and in every circulation space on each floor. A heat alarm also needs to be installed in each kitchen. The alarms need to be ceiling mounted and interlinked. Where there is a carbon-fuelled appliance such as a boiler, open fire or wood burner, a carbon monoxide detector is also required. We have not assessed or tested any existing equipment and it is the purchasers responsibility to confirm that the property will comply with these standards following a change of ownership.</p> |



|  |   |
|--|---|
| <p>Any additional limits to inspection</p> | <p><b>Only the subject flat and internal communal areas giving access to the flat were inspected.</b></p> <p><b><i>If the roof space or under-building / basement is communal, reasonable and safe access is not always possible. If no inspection was possible, this will be stated.</i></b></p> <p><b><i>If no inspection was possible, the Surveyor will assume that there are no defects that will have a material effect on the valuation.</i></b></p> <p><b><i>The building containing the flat, including any external communal areas, was visually inspected only to the extent that the Surveyor is able to give an opinion on the general condition and standard of maintenance.</i></b></p> <p>The property was fully furnished and had fitted floor coverings, therefore no detailed inspection was possible of the floors and accordingly, no comment can be made on their condition. Internal cupboards were generally filled with storage items. No access was available beneath sanitary or kitchen fittings. Windows and external doors were not all fully opened or tested. None of the building's roof timbers have been inspected or viewed.</p> <p>Some areas of the external building fabric and including roof pitches, the roof platform top, chimneys, rones, downpipes and elevations/main walls were not fully or closely inspectable from the surrounding ground level, due to the confines of the site and height of the building.</p> <p>An inspection for Japanese Knotweed was not carried out. This is a plant which is subject to control regulation, is considered to be invasive and one which can render a property unsuitable for some mortgage lenders. It is therefore assumed that there is no Japanese Knotweed within the boundaries of the property or its neighbouring property. Identification of Japanese Knotweed is best undertaken by a specialist contractor.</p> <p>In properties of this age and type, it is common to find that there are some asbestos based products present, the full extent of which may not become apparent until full access works can be undertaken and particularly during the course of future upgrading/redecoration. We have not carried out an asbestos survey and if you require any further comments prior to purchase, then you must instruct a qualified asbestos surveyor to inspect the whole of the subjects and report thereon.</p> |
|--|---|

## Sectional Diagram showing elements of a typical house



- ① Chimney pots
- ② Coping stone
- ③ Chimney head
- ④ Flashing
- ⑤ Ridge ventilation
- ⑥ Ridge board
- ⑦ Slates / tiles
- ⑧ Valley guttering
- ⑨ Dormer projection
- ⑩ Dormer flashing
- ⑪ Dormer cheeks
- ⑫ Sarking
- ⑬ Roof felt
- ⑭ Trusses
- ⑮ Collar
- ⑯ Insulation
- ⑰ Parapet gutter
- ⑱ Eaves guttering
- ⑲ Rainwater downpipe
- ⑳ Verge boards / skewes
- ㉑ Soffit boards
- ㉒ Partiton wall
- ㉓ Lath / plaster
- ㉔ Chimney breast
- ㉕ Window pointing
- ㉖ Window sills
- ㉗ Rendering
- ㉘ Brickwork / pointing
- ㉙ Bay window projection
- ㉚ Lintels
- ㉛ Cavity walls / wall ties
- ㉜ Subfloor ventilator
- ㉝ Damp proof course
- ㉞ Base course
- ㉟ Foundations
- ㊱ Solum
- ㊲ Floor joists
- ㊳ Floorboards
- ㊴ Water tank
- ㊵ Hot water tank

Reference may be made in this report to some or all of the above component parts of the property. This diagram may assist you in locating and understanding these items.

## 2. CONDITION

This section identifies problems and tells you about the urgency of any repairs by using one of the above 3 categories:

| Category 3   | Category 2  | Category 1                               |
|--|---|--|
| Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now. | Repairs or replacement requiring future attention, but estimates are still advised. | No immediate action or repair is needed. |

| Structural movement |  |
|---------------------|--|
| Repair category:    | 1  |
| Notes:              | There was no evidence of significant structural movement within the limitations of our inspection. |

| Dampness, rot and infestation |  |
|-------------------------------|--|
| Repair category:              | 1  |
| Notes:                        | <p>Damp meter readings were taken where considered appropriate within the property and moisture levels were found to be within an acceptable range.</p> <p>Uneven flooring in properties of this age and type can be due to concealed timber defects which may not become apparent until the existing floor coverings etc. are removed. We would refer you to our comments below under the section headed 'Floors including Sub-Floors'.</p> |

| Chimney stacks   |  |
|------------------|--|
| Repair category: | 2  |
| Notes:           | Our inspection of chimneys was limited but they are of an age and style where a degree of regular ongoing maintenance should be anticipated. |

| Category 3   | Category 2  | Category 1                               |
|--|---|--|
| Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now. | Repairs or replacement requiring future attention, but estimates are still advised. | No immediate action or repair is needed. |

## Roofing including roof space

|                  |   |
|------------------|---|
| Repair category: | 2   |
| Notes:           | As confirmed under Section 1, roof overhaul works understood to have been carried out to the building in approximately 2023 and any available paperwork/guarantee should be transferred. In view of the age and construction type of the building in general, the roof coverings will still require regular ongoing inspection and maintenance works, including slates, timbers, cement/stonework and the felt platform top which will continue to have a restricted life span. Felt roof coverings can fail at any time. |

## Rainwater fittings

|                  |  |
|------------------|--|
| Repair category: | 2  |
| Notes:           | The building's rainwater fittings are of mixed age and type with staining to external wall surfaces confirming leakages and these in turn can cause timber and damp defects internally. The building's parapet type gutters, rhones and downpipes will require to be regularly inspected and maintained as necessary, including corroded metal sections. |

## Main walls

|                  |   |
|------------------|---|
| Repair category: | 2   |
| Notes:           | Sections of the building's external stone and brickwork to the main walls are weathered. Regular maintenance should be anticipated. Vegetation should be removed. |

## Windows, external doors and joinery

|                  |   |
|------------------|---|
| Repair category: | 2   |
| Notes:           | The entrance door and windows are of an age and style where a degree of ongoing maintenance should be anticipated to the frames, sealed units and opening mechanisms. |

| Category 3   | Category 2  | Category 1                               |
|--|---|--|
| Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now. | Repairs or replacement requiring future attention, but estimates are still advised. | No immediate action or repair is needed. |

| External decorations |  |
|----------------------|--|
| Repair category:     | 1  |
| Notes:               | Paint finished and decorated external surfaces will require redecoration on a regular basis. |

| Conservatories / porches |                |
|--------------------------|----------------|
| Repair category:         |                |
| Notes:                   | Not Applicable |

| Communal areas   |   |
|------------------|---|
| Repair category: | 2   |
| Notes:           | The shared stairwells and landing areas serving the building in general will require ongoing maintenance but subject to confirmation on the extent of ownership and mutual maintenance liability. There is some evidence of weathering and defects. The external electrics contained within these communal areas have also not been tested but ongoing upgrading may be required. |

| Garages and permanent outbuildings |                |
|------------------------------------|----------------|
| Repair category:                   |                |
| Notes:                             | Not Applicable |

| Outside areas and boundaries |  |
|------------------------------|--|
| Repair category:             | 2  |
| Notes:                       | Boundary walls and fences should be regularly checked and maintained as necessary. |

| Category 3   | Category 2  | Category 1                               |
|--|---|--|
| Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now. | Repairs or replacement requiring future attention, but estimates are still advised. | No immediate action or repair is needed. |

| Ceilings         |  |
|------------------|--|
| Repair category: | 1  |
| Notes:           | <p>Within the limitations of our inspection no significant defects were noted.</p> <p>Textured coatings were noted to ceiling areas. On rare occasions, these materials can have an asbestos content. We have not tested these materials nor carried out an asbestos survey however, until the material is professionally tested the linings should be left undisturbed and the material handled by a competent contractor only.</p> |

| Internal walls   |  |
|------------------|--|
| Repair category: | 1  |
| Notes:           | <p>Within the limitations of our inspection no significant defects were noted.</p> |

| Floors including sub-floors |   |
|-----------------------------|---|
| Repair category:            | 2   |
| Notes:                      | <p>Due to fitted carpets and floor coverings no detailed inspection of floors was possible and accordingly no comment can be made on their condition.</p> <p>However, the floor coverings require to be upgraded as necessary while as previously noted, uneven flooring in properties of this age and type can be due to concealed timbers defects which may not become apparent until the existing floor coverings etc. are removed. Ongoing maintenance and treatment works should be anticipated.</p> |

| Internal joinery and kitchen fittings |   |
|---------------------------------------|---|
| Repair category:                      | 2   |
| Notes:                                | <p>Internal joinery is generally serviceable however some wear and tear items were noted to the kitchen fittings, doors, facings etc. and maintenance or upgrading should be anticipated.</p> |

| Category 3   | Category 2  | Category 1                               |
|--|---|--|
| Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now. | Repairs or replacement requiring future attention, but estimates are still advised. | No immediate action or repair is needed. |

## Chimney breasts and fireplaces

|                  |   |
|------------------|---|
| Repair category: | 2   |
| Notes:           | The lounge gas fire is of older type and requires to be checked by a Gas Safe registered contractor and with a view to either fully replacing the gas fire or carrying out all necessary upgrading/servicing works. |

## Internal decorations

|                  |  |
|------------------|--|
| Repair category: | 2  |
| Notes:           | The internal decoration will require to be upgraded dependant on individual taste. |

## Cellars

|                  |                |
|------------------|----------------|
| Repair category: |                |
| Notes:           | Not Applicable |

## Electricity


|                  |  |
|------------------|--|
| Repair category: | 1  |
| Notes:           | The Institution of Engineering Technology recommends that inspections and testings are undertaken at least every five years and on a change of occupancy. It should be appreciated that only the most recently constructed or re-wired properties will have installations which fully comply with IET regulations. |

## Gas


|                  |   |
|------------------|---|
| Repair category: | 1   |
| Notes:           | In the interests of safety and in light of recent regulations it would be prudent to have all gas appliances checked by a Gas Safe registered contractor. |

| Category 3   | Category 2  | Category 1                               |
|--|---|--|
| Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now. | Repairs or replacement requiring future attention, but estimates are still advised. | No immediate action or repair is needed. |


## Water, plumbing and bathroom fittings

|                  |  |
|------------------|--|
| Repair category: |   |
| Notes:           | <p>No tests have been undertaken of the system, however within the limitations of our inspection, no significant defects were noted. No inspection has been possible to enclosed timbers beneath wet appliances and no comment has been made on the condition of unseen areas. Watertight seals will require to be regularly checked and replaced, to prevent water damage to adjoining areas. The cold water rising main was not fully inspectable.</p> <p>It would be prudent to budget for the ongoing upgrading of the property's water, plumbing and bathroom fittings, including water storage tanks. The bathroom suite requires to be cleaned.</p> |

## Heating and hot water

|                  |  |
|------------------|--|
| Repair category: |   |
| Notes:           | <p>As confirmed under Section 1, the subjects currently do not have a fixed central heating system with back ground heating only provided by means of the lounge gas fire. An electric immersion heater is assumed to provide the property's hot water supply. As such, a report and estimate should be obtained from a reputable heating engineer or contractor and with a view to installing a modern style, conventional full heating/hot water system.</p> |

## Drainage

|                  |  |
|------------------|--|
| Repair category: |                               |
| Notes:           | <p>All foul and surface water drainage is assumed to be to the main public sewer. The system was not tested.</p> |



Set out below is a summary of the condition of the property which is provided for reference only. You should refer to the comments above for detailed information.

|  |   |
|--|---|
| <b>Structural movement</b>                   | 1 |
| <b>Dampness, rot and infestation</b>         | 1 |
| <b>Chimney stacks</b>                        | 2 |
| <b>Roofing including roof space</b>          | 2 |
| <b>Rainwater fittings</b>                    | 2 |
| <b>Main walls</b>                            | 2 |
| <b>Windows, external doors and joinery</b>   | 2 |
| <b>External decorations</b>                  | 1 |
| Conservatories / porches                     |   |
| <b>Communal areas</b>                        | 2 |
| Garages and permanent outbuildings           |   |
| <b>Outside areas and boundaries</b>          | 2 |
| <b>Ceilings</b>                              | 1 |
| <b>Internal walls</b>                        | 1 |
| <b>Floors including sub-floors</b>           | 2 |
| <b>Internal joinery and kitchen fittings</b> | 2 |
| <b>Chimney breasts and fireplaces</b>        | 2 |
| <b>Internal decorations</b>                  | 2 |
| Cellars                                      |   |
| <b>Electricity</b>                           | 1 |
| <b>Gas</b>                                   | 1 |
| <b>Water, plumbing and bathroom fittings</b> | 2 |
| <b>Heating and hot water</b>                 | 3 |
| <b>Drainage</b>                              | 1 |

## Remember

The cost of repairs may influence the amount someone is prepared to pay for the property. We recommend that relevant estimates and reports are obtained in your own name.

## Warning

If left unattended, even for a relatively short period, Category 2 repairs can rapidly develop into more serious Category 3 repairs. The existence of Category 2 or Category 3 repairs may have an adverse effect on marketability, value and the sale price ultimately achieved for the property. This is particularly true during slow market conditions where the effect can be considerable.

### 3. ACCESSIBILITY INFORMATION

#### Guidance Notes on Accessibility Information

**Three steps or fewer to a main entrance door of the property:** In flatted developments the 'main entrance' would be the flat's own entrance door, not the external door to the communal stair. The 'three steps or fewer' are counted from external ground level to the flat's entrance door. Where a lift is present, the count is based on the number of steps climbed when using the lift.

**Unrestricted parking within 25 metres:** For this purpose, 'Unrestricted parking' includes parking available by means of a parking permit. Restricted parking includes parking that is subject to parking restrictions, as indicated by the presence of solid yellow, red or white lines at the edge of the road or by a parking control sign, parking meters or other coinoperated machines.

|  |   |
|--|---|
| 1. Which floor(s) is the living accommodation on?                                      | Second  |
| 2. Are there three steps or fewer to a main entrance door of the property?             | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| 3. Is there a lift to the main entrance door of the property?                          | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| 4. Are all door openings greater than 750mm?   | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| 5. Is there a toilet on the same level as the living room and kitchen?                 | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| 6. Is there a toilet on the same level as a bedroom?                                   | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| 7. Are all rooms on the same level with no internal steps or stairs?                   | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| 8. Is there unrestricted parking within 25 metres of an entrance door to the building? | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |

## 4. VALUATION AND CONVEYANCER ISSUES

This section highlights information that should be checked with a solicitor or licensed conveyancer. It also gives an opinion of market value and an estimated re-instatement cost for insurance purposes.

### Matters for a solicitor or licensed conveyancer

It is apparent that alterations have been carried out to the subjects in the past in order to form the current accommodation room layout, including partitions and the formation of the kitchen with dining area and separate bathroom. Double glazed windows have also been installed with the subjects understood to be contained within a Listed Building and also forming part of a Conservation Area. Any available consents and certification for previous alterations carried out to the subjects should be checked and transferred.

The subjects are accessed from a ground floor door contained to the front of the building on the High Street and this in turn leads to the shared stairwell used by the subject property and neighbouring flats. The building as a whole has the use of various shared stairwells and landing areas. As a precaution, the full extent of boundaries/ownership, all rights of way and mutual maintenance liability for the subjects in general should be confirmed.

We understand from the vendor that substantial roof repairs were carried out to the building in approximately 2023 at a total cost of £130,000. These works are understood to have been supervised by an Architect. Any available paperwork/guarantee for these works should be checked and transferred.

On the basis that the subjects are currently tenanted, a copy of any available, valid Test Certificate for the wiring installations should be checked and transferred.

Any available, valid Landlord's Gas Safety certification for the subjects should also be transferred.

The subjects were tenanted at the time of our inspection and a copy of the lease has not been made available. It is, however, important to note that the valuation figure stated is on the assumption of full or 100% vacant possession.

The property is a Listed Building located in a Conservation Area and as such the cost of repair or reinstatement works are likely to be higher than normal. Any works considered necessary will require to be carried out in consultation with the Local Authority Planning Department and Historic Environment Scotland.

The subjects form part of a tenement/block of flats and it has been assumed that maintenance/repair costs of the common parts of the building will be shared on an equitable basis with adjoining proprietors. It is therefore assumed that the cost of common repairs detailed within the report will be apportioned accordingly although exact liability should be confirmed.

Where defects or repairs have been identified within this report it is recommended that, prior to entering into any legally binding sale or purchase contract, further specialist's or contractor's advice and estimates should be obtained, to establish the implications, if any, on a potential offer to purchase or the sale price likely to be achieved for the property.

It is important to note that lenders have their own individual lending policies in respect of the suitability of flats situated directly above commercial premises for mortgage purpose. This factor should be discussed with any lender prior to proceeding with the purchase of the subjects, although this factor will continue to affect market/saleability.

### Estimated re-instatement cost (£) for insurance purposes

380,000

For Reinstatement Cost Assessment purposes, it is recommended that the subjects be insured for a sum of not less than £380,000 (THREE HUNDRED AND EIGHTY THOUSAND POUNDS). This figure is the estimate of the cost of rebuilding the premises and bears no direct relationship to current market value.

## Valuation (£) and market comments

55,000

Having considered matters, taking account of our general observations on site, we are of the opinion that the Market Value of the subjects in their present condition and with the benefit of vacant possession may be fairly stated in the sum of £55,000 (FIFTY-FIVE THOUSAND POUNDS).

|                        |   |
|------------------------|---|
| <b>Report author:</b>  | Paul J Duncan, BSc (Hons) MRICS             |
| <b>Company name:</b>   | J & E Shepherd - Kirkcaldy                  |
| <b>Address:</b>        | 11 Wemyssfield<br>Kirkcaldy<br>KY1 1XN      |
| <b>Signed:</b>         | Electronically Signed: 278513-1197f9db-c942 |
| <b>Date of report:</b> | 18/02/2025                                  |

PART 2.

# MORTGAGE VALUATION REPORT

---

Includes a market valuation of the property.





**Mortgage Valuation Report**

|                     |   |  |
|---------------------|---|--|
| Property:           | 2/1<br>258a High Street<br>Kirkcaldy<br>KY1 1LA | Client: Ms. Ashley Harries<br><br>Tenure: Absolute ownership (formerly known as feudal). |
| Date of Inspection: | 17/02/2025                                      | Reference: 3V981852  |

*This report has been prepared as part of the seller's instructions to carry out a Single Survey on the property referred to above. The purpose of this report is to summarise the Single Survey for the purpose of advising a potential lender on the suitability of the property for mortgage purposes. The decision as to whether mortgage finance will be provided is entirely a matter for the lender. You should not rely on this report in making your decision to purchase but consider all the documents provided in the Home Report. Your attention is drawn to the additional comments elsewhere within the report which set out the extent and limitations of the service provided. This report should be read in conjunction with the Single Survey Terms and Conditions (with MVR). In accordance with RICS Valuation – Global Standards 2017 this report is for the use of the party to whom it is addressed or their named client or their nominated lender. No responsibility is accepted to any third party for the whole or any part of the reports contents. Neither the whole or any part of this report may be included in any document, circular or statement without prior approval in writing from the surveyor.*

|   |   |                     |       |                 |              |                  |       |
|---|---|---------------------|-------|-----------------|--------------|------------------|-------|
| <b>1.0</b>  | <b>LOCATION</b>   |                     |       |                 |              |                  |       |
| The subjects occupy a central location within the town of Kirkcaldy and form part of an established residential and commercial area. Neighbouring flats in the same building are of comparable age and type. The subjects extend directly above commercial premises which are currently partly vacant and the close proximity of commercial properties will continue to affect the subject's market/saleability. The building containing the subjects is understood to be Listed and also contained within a Conservation Area. A range of local amenities are available in the general area and including the nearby railway station which has services to and from Edinburgh. |   |                     |       |                 |              |                  |       |
| <b>2.0</b>  | <b>DESCRIPTION</b>  |                     |       | <b>2.1 Age:</b> | 1900 approx. |                  |       |
| A purpose built and fully self-contained flat occupying the second floor of a four storey and attic terraced tenement building of mixed residential and commercial use. Eight flats appear to occupy the upper floors of this particular section of the building with commercial premises contained at both ground and first floor levels. The subjects have a private entrance door leading from the shared internal entrance stair well.  |   |                     |       |                 |              |                  |       |
| <b>3.0</b>  | <b>CONSTRUCTION</b>   |                     |       |                 |              |                  |       |
| Walls - Stone & brick.<br><br>Roof - Slate & felted.  |   |                     |       |                 |              |                  |       |
| <b>4.0</b>  | <b>ACCOMMODATION</b>  |                     |       |                 |              |                  |       |
| SECOND FLOOR : Entrance Hall, Lounge, Bedroom, Kitchen with Dining Area and Bathroom.   |   |                     |       |                 |              |                  |       |
| <b>5.0</b>  | <b>SERVICES (No tests have been applied to any of the services)</b> |                     |       |                 |              |                  |       |
| <b>Water:</b>   | Mains   | <b>Electricity:</b> | Mains | <b>Gas:</b>     | Mains        | <b>Drainage:</b> | Mains |
| <b>Central Heating:</b>   | None  |                     |       |                 |              |                  |       |
| <b>6.0</b>  | <b>OUTBUILDINGS</b>   |                     |       |                 |              |                  |       |
| <b>Garage:</b>  | None  |                     |       |                 |              |                  |       |
| <b>Others:</b>  | None of consequence.  |                     |       |                 |              |                  |       |

|  |  |         |                                  |    |                      |
|--|--|---------|----------------------------------|----|----------------------|
| <b>7.0</b>   | <b>GENERAL CONDITION</b> - <i>A building survey has not been carried out, nor has any inspection been made of any woodwork, services or other parts of the property which were covered, unexposed or inaccessible. The report cannot therefore confirm that such parts of the property are free from defect. Failure to rectify defects, particularly involving water penetration may result in further and more serious defects arising. Where defects exist and where remedial work is necessary, prospective purchasers are advised to seek accurate estimates and costings from appropriate Contractors or Specialists before proceeding with the purchase. Generally we will not test or report on boundary walls, fences, outbuildings, radon gas or site contamination.</i> |         |                                  |    |                      |
| The subjects were occupied at the time of our inspection with access restricted to the exposed and accessible fabric. Our view of the external fabric as a whole was limited. We have not carried out an asbestos survey. The services and double glazing were not tested. The valuation reflects the subjects require items of ongoing maintenance, repair and upgrading works.   |  |         |                                  |    |                      |
| <b>8.0</b>   | <b>ESSENTIAL REPAIR WORK</b> <i>(as a condition of any mortgage or, to preserve the condition of the property)</i>   |         |                                  |    |                      |
| None for mortgage purposes.  |  |         |                                  |    |                      |
| <b>8.1 Retention recommended:</b>  |  |         | N/A                              |    |                      |
| <b>9.0</b>   | <b>ROADS &amp; FOOTPATHS</b>   |         |                                  |    |                      |
| Made up road and assumed to be adopted by the Local Authority.   |  |         |                                  |    |                      |
| <b>10.0</b>  | <b>BUILDINGS INSURANCE (£):</b>  | 380,000 | <b>GROSS EXTERNAL FLOOR AREA</b> | 94 | <b>Square metres</b> |
| <i>This figure is an opinion of an appropriate sum for which the property and substantial outbuildings should be insured against total destruction on a re-instatement basis assuming reconstruction of the property in its existing design and materials. Furnishings and fittings have not been included. No allowance has been included for inflation during the insurance period or during re-construction and no allowance has been made for VAT, other than on professional fees. Further discussions with your insurers is advised.</i> |  |         |                                  |    |                      |
| <b>11.0</b>  | <b>GENERAL REMARKS</b>   |         |                                  |    |                      |

It is apparent that alterations have been carried out to the subjects in the past in order to form the current accommodation room layout, including partitions and the formation of the kitchen with dining area and separate bathroom. Double glazed windows have also been installed with the subjects understood to be contained within a Listed Building and also forming part of a Conservation Area. Any available consents and certification for previous alterations carried out to the subjects should be checked and transferred.

The subjects are accessed from a ground floor door contained to the front of the building on the High Street and this in turn leads to the shared stairwell used by the subject property and neighbouring flats. The building as a whole has the use of various shared stairwells and landing areas. As a precaution, the full extent of boundaries/ownership, all rights of way and mutual maintenance liability for the subjects in general should be confirmed.

We understand from the vendor that substantial roof repairs were carried out to the building in approximately 2023 at a total cost of £130,000. These works are understood to have been supervised by an Architect. Any available paperwork/guarantee for these works should be checked and transferred.

On the basis that the subjects are currently tenanted, a copy of any available, valid Test Certificate for the wiring installations should be checked and transferred.

Any available, valid Landlord's Gas Safety certification for the subjects should also be transferred.

The subjects were tenanted at the time of our inspection and a copy of the lease has not been made available. It is, however, important to note that the valuation figure stated is on the assumption of full or 100% vacant possession.

The property is a Listed Building located in a Conservation Area and as such the cost of repair or reinstatement works are likely to be higher than normal. Any works considered necessary will require to be carried out in consultation with the Local Authority Planning Department and Historic Environment Scotland.

The subjects form part of a tenement/block of flats and it has been assumed that maintenance/repair costs of the common parts of the building will be shared on an equitable basis with adjoining proprietors. It is therefore assumed that the cost of common repairs detailed within the report will be apportioned accordingly although exact liability should be confirmed.

Where defects or repairs have been identified within this report it is recommended that, prior to entering into any legally binding sale or purchase contract, further specialist's or contractor's advice and estimates should be obtained, to establish the implications, if any, on a potential offer to purchase or the sale price likely to be achieved for the property.

It is important to note that lenders have their own individual lending policies in respect of the suitability of flats situated directly above commercial premises for mortgage purpose. This factor should be discussed with any lender prior to proceeding with the purchase of the subjects, although this factor will continue to affect market/saleability.

|             |  |               |                            |
|-------------|--|---------------|----------------------------|
| <b>12.0</b> | <b>VALUATION</b> <i>On the assumption of vacant possession and that the property is unaffected by any adverse planning proposals, onerous burdens, title restrictions or servitude rights. It is assumed that all necessary Local Authority consents, which may have been required, have been sought and obtained. No investigation of any contamination on, under or within the property has been made as we consider such matters to be outwith the scope of this report. All property built prior to the year 2000 may contain asbestos in one or more of its components or fittings. It is impossible to identify without a test. It is beyond the scope of this inspection to test for asbestos and future occupants should be advised that if they have any concerns then they should ask for a specialist to undertake appropriate tests.</i> |               |                            |
| <b>12.1</b> | <b>Market Value in present condition (£):</b>  | <b>55,000</b> | FIFTY-FIVE THOUSAND POUNDS |
| <b>12.2</b> | <b>Market Value on completion of essential works (£):</b>  |               |                            |



|                                       |  |   |              |            |
|---------------------------------------|--|---|--------------|------------|
| <b>12.3</b>                           | <b>Suitable security for normal mortgage purposes?</b> | Yes   |              |            |
| <b>12.4</b>                           | <b>Date of Valuation:</b>                              | 17/02/2025  |              |            |
| <b>Signature:</b>                     | Electronically Signed: 278513-1197f9db-c942            |   |              |            |
| <b>Surveyor:</b>                      | Paul J Duncan  | BSc (Hons) MRICS  | <b>Date:</b> | 18/02/2025 |
| <b>J &amp; E Shepherd - Kirkcaldy</b> |  |   |              |            |
| <b>Office:</b>                        | 11 Wemyssfield<br>Kirkcaldy<br>KY1 1XN                 | Tel: 01592 205 442<br>Fax:<br>email: <a href="mailto:kirkcaldy@shepherd.co.uk">kirkcaldy@shepherd.co.uk</a> |              |            |

P A R T 3 .

# ENERGY REPORT

---

A report on the energy efficiency of the property.



# energy report

energy report on:

|                         |   |
|-------------------------|---|
| <b>Property address</b> | 2/1<br>258a High Street<br>Kirkcaldy<br>KY1 1LA |
|-------------------------|---|

|                 |                    |
|-----------------|--------------------|
| <b>Customer</b> | Ms. Ashley Harries |
|-----------------|--------------------|

|                         |   |
|-------------------------|---|
| <b>Customer address</b> | 2/1<br>258a High Street<br>Kirkcaldy<br>KY1 1LA |
|-------------------------|---|

|                    |   |
|--------------------|---|
| <b>Prepared by</b> | Paul J Duncan, BSc (Hons) MRICS<br>J & E Shepherd - Kirkcaldy |
|--------------------|---|

# Energy Performance Certificate (EPC)

# Scotland

Dwellings

FLAT 2-1 , 258A HIGH STREET, KIRKCALDY, KY1 1LA

**Dwelling type:** Mid-floor flat  
**Date of assessment:** 17 February 2025  
**Date of certificate:** 17 February 2025  
**Total floor area:** 79 m<sup>2</sup>  
**Primary Energy Indicator:** 493 kWh/m<sup>2</sup>/year

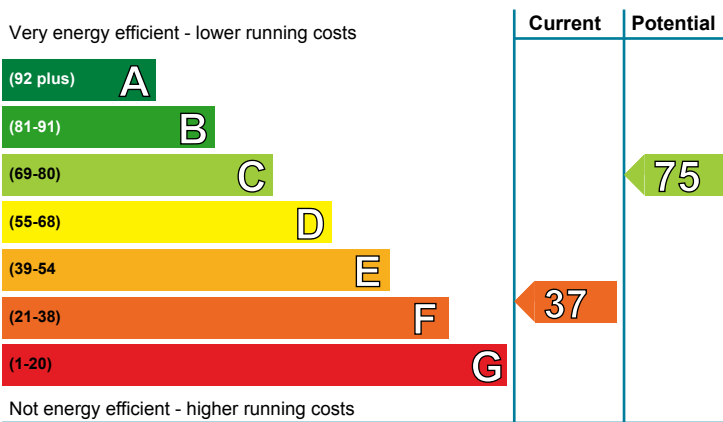
**Reference number:** 6315-8022-6100-0623-2292  
**Type of assessment:** RdSAP, existing dwelling  
**Approved Organisation:** Elmhurst  
**Main heating and fuel:** Room heaters, mains gas

## You can use this document to:

- Compare current ratings of properties to see which are more energy efficient and environmentally friendly
- Find out how to save energy and money and also reduce CO<sub>2</sub> emissions by improving your home

|  |               |  |
|--|---------------|--|
| <b>Estimated energy costs for your home for 3 years*</b> | <b>£7,116</b> | See your recommendations report for more information |
| <b>Over 3 years you could save*</b>                      | <b>£4,572</b> |  |

\* based upon the cost of energy for heating, hot water, lighting and ventilation, calculated using standard assumptions

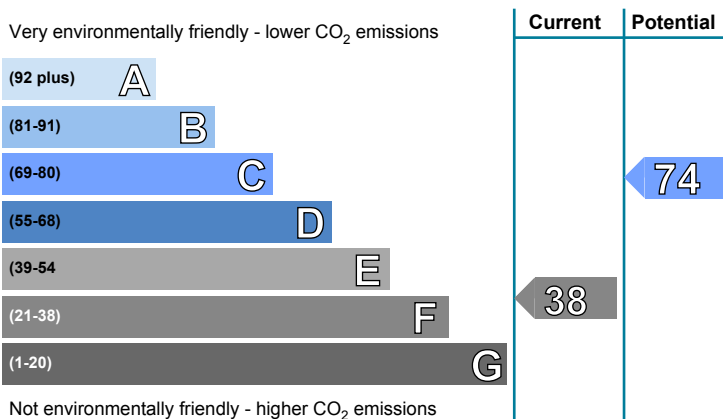


## Energy Efficiency Rating

This graph shows the current efficiency of your home, taking into account both energy efficiency and fuel costs. The higher this rating, the lower your fuel bills are likely to be.

Your current rating is **band F (37)**. The average rating for EPCs in Scotland is **band D (61)**.

The potential rating shows the effect of undertaking all of the improvement measures listed within your recommendations report.



## Environmental Impact (CO<sub>2</sub>) Rating

This graph shows the effect of your home on the environment in terms of carbon dioxide (CO<sub>2</sub>) emissions. The higher the rating, the less impact it has on the environment.

Your current rating is **band F (38)**. The average rating for EPCs in Scotland is **band D (59)**.

The potential rating shows the effect of undertaking all of the improvement measures listed within your recommendations report.

## Top actions you can take to save money and make your home more efficient

| Recommended measures                                | Indicative cost  | Typical savings over 3 years |
|---|------------------|------------------------------|
| 1 Internal or external wall insulation              | £4,000 - £14,000 | £1524.00                     |
| 2 Add additional 80 mm jacket to hot water cylinder | £15 - £30        | £306.00                      |
| 3 Low energy lighting                               | £40              | £195.00                      |

A full list of recommended improvement measures for your home, together with more information on potential cost and savings and advice to help you carry out improvements can be found in your recommendations report.

To find out more about the recommended measures and other actions you could take today to stop wasting energy and money, visit [greenerscotland.org](http://greenerscotland.org) or contact Home Energy Scotland on 0808 808 2282.

**THIS PAGE IS THE ENERGY PERFORMANCE CERTIFICATE WHICH MUST BE AFFIXED TO THE DWELLING AND NOT BE REMOVED UNLESS IT IS REPLACED WITH AN UPDATED CERTIFICATE**

## Summary of the energy performance related features of this home

This table sets out the results of the survey which lists the current energy-related features of this home. Each element is assessed by the national calculation methodology; 1 star = very poor (least efficient), 2 stars = poor, 3 stars = average, 4 stars = good and 5 stars = very good (most efficient). The assessment does not take into consideration the condition of an element and how well it is working. 'Assumed' means that the insulation could not be inspected and an assumption has been made in the methodology, based on age and type of construction.

| Element               | Description   | Energy Efficiency | Environmental |
|-----------------------|---|-------------------|---------------|
| Walls                 | Sandstone or limestone, as built, no insulation (assumed) | ★☆☆☆☆             | ★☆☆☆☆         |
| Roof                  | (another dwelling above)                                  | —                 | —             |
| Floor                 | (other premises below)                                    | —                 | —             |
| Windows               | Fully double glazed                                       | ★★★★☆☆            | ★★★★☆☆        |
| Main heating          | Room heaters, mains gas                                   | ★★★★☆☆            | ★★★★☆☆        |
| Main heating controls | No thermostatic control of room temperature               | ★★☆☆☆☆            | ★★☆☆☆☆        |
| Secondary heating     | Portable electric heaters (assumed)                       | —                 | —             |
| Hot water             | Electric immersion, standard tariff                       | ★☆☆☆☆             | ★★☆☆☆☆        |
| Lighting              | No low energy lighting                                    | ★☆☆☆☆             | ★☆☆☆☆         |

## The energy efficiency rating of your home

Your Energy Efficiency Rating is calculated using the standard UK methodology, RdSAP. This calculates energy used for heating, hot water, lighting and ventilation and then applies fuel costs to that energy use to give an overall rating for your home. The rating is given on a scale of 1 to 100. Other than the cost of fuel for electrical appliances and for cooking, a building with a rating of 100 would cost almost nothing to run.

As we all use our homes in different ways, the energy rating is calculated using standard occupancy assumptions which may be different from the way you use it. The rating also uses national weather information to allow comparison between buildings in different parts of Scotland. However, to make information more relevant to your home, local weather data is used to calculate your energy use, CO<sub>2</sub> emissions, running costs and the savings possible from making improvements.


## The impact of your home on the environment

One of the biggest contributors to global warming is carbon dioxide. The energy we use for heating, lighting and power in our homes produces over a quarter of the UK's carbon dioxide emissions. Different fuels produce different amounts of carbon dioxide for every kilowatt hour (kWh) of energy used. The Environmental Impact Rating of your home is calculated by applying these 'carbon factors' for the fuels you use to your overall energy use.

The calculated emissions for your home are 86 kg CO<sub>2</sub>/m<sup>2</sup>/yr.

The average Scottish household produces about 6 tonnes of carbon dioxide every year. Based on this assessment, heating and lighting this home currently produces approximately 6.8 tonnes of carbon dioxide every year. Adopting recommendations in this report can reduce emissions and protect the environment. If you were to install all of these recommendations this could reduce emissions by 4.2 tonnes per year. You could reduce emissions even more by switching to renewable energy sources.


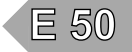



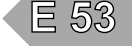


## Estimated energy costs for this home

|               | Current energy costs | Potential energy costs | Potential future savings  |
|---------------|----------------------|------------------------|---|
| Heating       | £4,773 over 3 years  | £1,803 over 3 years    |  |
| Hot water     | £1,818 over 3 years  | £480 over 3 years      |   |
| Lighting      | £525 over 3 years    | £261 over 3 years      |   |
| <b>Totals</b> | <b>£7,116</b>        | <b>£2,544</b>          |   |

These figures show how much the average household would spend in this property for heating, lighting and hot water. This excludes energy use for running appliances such as TVs, computers and cookers, and the benefits of any electricity generated by this home (for example, from photovoltaic panels). The potential savings in energy costs show the effect of undertaking all of the recommended measures listed below.

## Recommendations for improvement

The measures below will improve the energy and environmental performance of this dwelling. The performance ratings after improvements listed below are cumulative; that is, they assume the improvements have been installed in the order that they appear in the table. Further information about the recommended measures and other simple actions to take today to save money is available from the Home Energy Scotland hotline which can be contacted on 0808 808 2282. Before carrying out work, make sure that the appropriate permissions are obtained, where necessary. This may include permission from a landlord (if you are a tenant) or the need to get a Building Warrant for certain types of work.

| Recommended measures                                | Indicative cost  | Typical saving per year | Rating after improvement  |   |
|---|------------------|-------------------------|---|---|
|   |                  |                         | Energy  | Environment   |
| 1 Internal or external wall insulation              | £4,000 - £14,000 | £508                    |  |  |
| 2 Add additional 80 mm jacket to hot water cylinder | £15 - £30        | £102                    |  |  |
| 3 Low energy lighting for all fixed outlets         | £40              | £65                     |  |  |
| 4 Change room heaters to condensing boiler          | £3,000 - £7,000  | £848                    |  |  |

### Alternative measures

There are alternative improvement measures which you could also consider for your home. It would be advisable to seek further advice and illustration of the benefits and costs of such measures.

- Biomass boiler (Exempted Appliance if in Smoke Control Area)
- Air or ground source heat pump
- Micro CHP

## Choosing the right improvement package

For free and impartial advice on choosing suitable measures for your property, contact the Home Energy Scotland hotline on 0808 808 2282 or go to [www.greenerscotland.org](http://www.greenerscotland.org).

## About the recommended measures to improve your home's performance rating

This section offers additional information and advice on the recommended improvement measures for your home

### 1 Internal or external wall insulation

Internal or external wall insulation involves adding a layer of insulation to either the inside or the outside surface of the external walls, which reduces heat loss and lowers fuel bills. As it is more expensive than cavity wall insulation it is only recommended for walls without a cavity, or where for technical reasons a cavity cannot be filled. Internal insulation, known as dry-lining, is where a layer of insulation is fixed to the inside surface of external walls; this type of insulation is best applied when rooms require redecorating. External solid wall insulation is the application of an insulant and a weather-protective finish to the outside of the wall. This may improve the look of the home, particularly where existing brickwork or rendering is poor, and will provide long-lasting weather protection. Further information can be obtained from the National Insulation Association ([www.nationalinsulationassociation.org.uk](http://www.nationalinsulationassociation.org.uk)). It should be noted that a building warrant is required for the installation of external wall insulation. Planning permission may also be required and that building regulations apply to external insulation so it is best to check with your local authority on both issues.

### 2 Hot water cylinder insulation

Increasing the thickness of existing insulation by adding an 80 mm cylinder jacket around the hot water cylinder will help maintain the water at the required temperature; this will reduce the amount of energy used and lower fuel bills. The jacket should be fitted over the top of the existing foam insulation and over any thermostat clamped to the cylinder. Hot water pipes from the hot water cylinder should also be insulated, using pre-formed pipe insulation of up to 50 mm thickness, or to suit the space available, for as far as they can be accessed to reduce losses in summer. All these materials can be purchased from DIY stores and installed by a competent DIY enthusiast.

### 3 Low energy lighting

Replacement of traditional light bulbs with energy saving bulbs will reduce lighting costs over the lifetime of the bulb, and they last many times longer than ordinary light bulbs. Low energy lamps and fittings are now commonplace and readily available. Information on energy efficiency lighting can be found from a wide range of organisations, including the Energy Saving Trust (<http://www.energysavingtrust.org.uk/home-energy-efficiency/lighting>).

### 4 Condensing boiler

A full central heating system using a condensing boiler will provide space and water heating at greater efficiency than gas room heaters, meaning it will burn less fuel to heat this property, but there may be exceptional circumstances making this impractical. Condensing boilers need a drain for the condensate which limits their location. Building regulations generally apply to this work and a building warrant may be required, so it is best to check with your local authority building standards department and seek advice from a qualified heating engineer.

## Low and zero carbon energy sources

Low and zero carbon (LZC) energy sources are sources of energy that release either very little or no carbon dioxide into the atmosphere when they are used. Installing these sources may help reduce energy bills as well as cutting carbon.

**LZC energy sources present:** There are none provided for this home

## Your home's heat demand

In this section, you can see how much energy you might need to heat your home and provide hot water. These are estimates showing how an average household uses energy. These estimates may not reflect your actual energy use, which could be higher or lower. You might spend more money on heating and hot water if your house is less energy efficient. The table below shows the potential benefit of having your loft and walls insulated. Visit <https://energysavingtrust.org.uk/energy-at-home> for more information.

| Heat demand                  | Existing dwelling | Impact of loft insulation | Impact of cavity wall insulation | Impact of solid wall insulation |
|------------------------------|-------------------|---------------------------|----------------------------------|---------------------------------|
| Space heating (kWh per year) | 11,603            | N/A                       | N/A                              | (3,992)                         |
| Water heating (kWh per year) | 2,505             |                           |                                  |                                 |

## Addendum

This dwelling has stone walls and so requires further investigation to establish whether these walls are of cavity construction and to determine which type of wall insulation is best suited.

## About this document

This Recommendations Report and the accompanying Energy Performance Certificate are valid for a maximum of ten years. These documents cease to be valid where superseded by a more recent assessment of the same building carried out by a member of an Approved Organisation.

The Energy Performance Certificate and this Recommendations Report for this building were produced following an energy assessment undertaken by an assessor accredited by Elmhurst ([www.elmhurstenergy.co.uk](http://www.elmhurstenergy.co.uk)), an Approved Organisation Appointed by Scottish Ministers. The certificate has been produced under the Energy Performance of Buildings (Scotland) Regulations 2008 from data lodged to the Scottish EPC register. You can verify the validity of this document by visiting [www.scottishepcregister.org.uk](http://www.scottishepcregister.org.uk) and entering the report reference number (RRN) printed at the top of this page.

|                             |  |
|-----------------------------|--|
| Assessor's name:            | Mr. Paul Duncan  |
| Assessor membership number: | EES/019937   |
| Company name/trading name:  | J & E Shepherd   |
| Address:                    | 13 Albert Square<br>Dundee<br>DD1 1XA                            |
| Phone number:               | 01382 200454   |
| Email address:              | <a href="mailto:dundee@shepherd.co.uk">dundee@shepherd.co.uk</a> |
| Related party disclosure:   | No related party   |

If you have any concerns regarding the content of this report or the service provided by your assessor you should in the first instance raise these matters with your assessor and with the Approved Organisation to which they belong. All Approved Organisations are required to publish their complaints and disciplinary procedures and details can be found online at the web address given above.

### Use of this energy performance information

Once lodged by your EPC assessor, this Energy Performance Certificate and Recommendations Report are available to view online at [www.scottishepcregister.org.uk](http://www.scottishepcregister.org.uk), with the facility to search for any single record by entering the property address. This gives everyone access to any current, valid EPC except where a property has a Green Deal Plan, in which case the report reference number (RRN) must first be provided. The energy performance data in these documents, together with other building information gathered during the assessment is held on the Scottish EPC Register and is available to authorised recipients, including organisations delivering energy efficiency and carbon reduction initiatives on behalf of the Scottish and UK governments. A range of data from all assessments undertaken in Scotland is also published periodically by the Scottish Government. Further information on these matters and on Energy Performance Certificates in general, can be found at [www.gov.scot/epc](http://www.gov.scot/epc).



## Advice and support to improve this property

There is support available, which could help you carry out some of the improvements recommended for this property on page 3 and stop wasting energy and money. For more information, visit [greener-scotland.org](https://www.greener-scotland.org) or contact Home Energy Scotland on 0808 808 2282.

Home Energy Scotland's independent and expert advisors can offer free and impartial advice on all aspects of energy efficiency, renewable energy and more.

**HOMEENERGYSCOTLAND.ORG**  
**0808 808 2282**  
FUNDED BY THE SCOTTISH GOVERNMENT



P A R T 4 .

# PROPERTY QUESTIONNAIRE

---

The owner of the property is required to complete this document which asks for information on the property such as 'Which council tax band?' etc.



## Property Questionnaire

Property Address

2/1

258a High Street

Kirkcaldy

KY1 1LA

Seller(s)

Ashley Harries

Completion date of property questionnaire

10/02/2025

Note for sellers

|           |  |
|-----------|--|
| <b>1.</b> | <b>Length of ownership</b>   |
|           | <b>How long have you owned the property?</b><br>19   |
| <b>2.</b> | <b>Council tax</b>   |
|           | <b>Which Council Tax band is your property in? (Please circle)</b><br><input checked="" type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H   |
| <b>3.</b> | <b>Parking</b>   |
|           | <b>What are the arrangements for parking at your property?</b><br><b>(Please tick all that apply)</b><br>Garage <input type="checkbox"/><br>Allocated parking space <input type="checkbox"/><br>Driveway <input type="checkbox"/><br>Shared parking <input type="checkbox"/><br>On street <input type="checkbox"/><br>Resident permit <input checked="" type="checkbox"/><br>Metered parking <input type="checkbox"/><br>Other (please specify): |

|           |   |                                  |
|-----------|---|----------------------------------|
| <b>4.</b> | <b>Conservation area</b>  |                                  |
|           | Is your property in a designated Conservation Area (that is an area of special architectural or historical interest, the character or appearance of which it is desirable to preserve or enhance)?                                      | [ ] YES [ ] NO<br>[x] Don't know |
| <b>5.</b> | <b>Listed buildings</b>   |                                  |
|           | Is your property a Listed Building, or contained within one (that is a building recognised and approved as being of special architectural or historical interest)?  | [x] YES [ ] NO                   |
| <b>6.</b> | <b>Alterations/additions/extensions</b>   |                                  |
| a         | (i) During your time in the property, have you carried out any structural alterations, additions or extensions (for example, provision of an extra bath/shower room, toilet, or bedroom)?   | [ ] YES [x] NO                   |
|           | If you have answered yes, please describe below the changes which you have made:  |                                  |
|           | (ii) Did you obtain planning permission, building warrant, completion certificate and other consents for this work?   | [ ] YES [ ] NO                   |
|           | If you have answered yes, the relevant documents will be needed by the purchaser and you should give them to your solicitor as soon as possible for checking.   |                                  |
|           | If you do not have the documents yourself, please note below who has these documents and your solicitor or estate agent will arrange to obtain them:  |                                  |
| b         | Have you had replacement windows, doors, patio doors or double glazing installed in your property   | [ ] YES [x] NO                   |
|           | If you have answered yes, please answer the three questions below:  |                                  |
|           | (i) Were the replacements the same shape and type as the ones you replaced?   | [ ] YES [ ] NO                   |
|           | (ii) Did this work involve any changes to the window or door openings?  | [ ] YES [ ] NO                   |
|           | (iii) Please describe the changes made to the windows doors, or patio doors (with approximate dates when the work was completed):<br><br>Please give any guarantees which you received for this work to your solicitor or estate agent. |                                  |
| <b>7.</b> | <b>Central heating</b>  |                                  |
| a         | Is there a central heating system in your property? (Note: a partial central heating system is one which does not heat all the main rooms of the property - the main living room, the bedroom(s), the hall and the bathroom).           | [ ] YES [x] NO<br>[ ] Partial    |

# property questionnaire

|   | If you have answered yes or partial - what kind of central heating is there? (Examples: gas-fired, solid fuel, electric storage heating, gas warm air).   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
|---|---|--|-----------|----------|-----------------------------|---|--|-------------------------------------|---|--|-------------|---|--|----------------|---|--|-----------|---|--|-----------------------|---|--|-----------|---|--|--|
|   | If you have answered yes, please answer the three questions below:  |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
|   | (i) When was your central heating system or partial central heating system installed?   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
|   | (ii) Do you have a maintenance contract for the central heating system?   | <input type="checkbox"/> YES <input type="checkbox"/> NO   |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
|   | If you have answered yes, please give details of the company with which you have a maintenance contract   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
|   | (iii) When was your maintenance agreement last renewed? (Please provide the month and year).  |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| <b>8. Energy Performance Certificate</b>              |   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
|   | Does your property have an Energy Performance Certificate which is less than 10 years old?  | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| <b>9. Issues that may have affected your property</b> |   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| a   | Has there been any storm, flood, fire or other structural damage to your property while you have owned it?  | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
|   | If you have answered yes, is the damage the subject of any outstanding insurance claim?   | <input type="checkbox"/> YES <input type="checkbox"/> NO   |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| b   | Are you aware of the existence of asbestos in your property?  | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO<br><input type="checkbox"/> Don't know |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
|   | If you have answered yes, please give details:  |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| <b>10. Services</b>                                   |   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| a   | Please tick which services are connected to your property and give details of the supplier:   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
|   | <table border="1"> <thead> <tr> <th>Services</th> <th>Connected</th> <th>Supplier</th> </tr> </thead> <tbody> <tr> <td>Gas or liquid petroleum gas</td> <td>Y</td> <td></td> </tr> <tr> <td>Water mains or private water supply</td> <td>Y</td> <td></td> </tr> <tr> <td>Electricity</td> <td>Y</td> <td></td> </tr> <tr> <td>Mains drainage</td> <td>Y</td> <td></td> </tr> <tr> <td>Telephone</td> <td>N</td> <td></td> </tr> <tr> <td>Cable TV or satellite</td> <td>N</td> <td></td> </tr> <tr> <td>Broadband</td> <td>N</td> <td></td> </tr> </tbody> </table> | Services   | Connected | Supplier | Gas or liquid petroleum gas | Y |  | Water mains or private water supply | Y |  | Electricity | Y |  | Mains drainage | Y |  | Telephone | N |  | Cable TV or satellite | N |  | Broadband | N |  |  |
| Services  | Connected   | Supplier   |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| Gas or liquid petroleum gas                           | Y   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| Water mains or private water supply                   | Y   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| Electricity   | Y   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| Mains drainage  | Y   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| Telephone   | N   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| Cable TV or satellite                                 | N   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| Broadband   | N   |  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |
| b   | Is there a septic tank system at your property?   | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  |           |          |                             |   |  |                                     |   |  |             |   |  |                |   |  |           |   |  |                       |   |  |           |   |  |  |

# property questionnaire

|  |  |  |
|--|--|--|
|  | If you have answered yes, please answer the two questions below:   |  |
|  | (i) Do you have appropriate consents for the discharge from your septic tank?  | <input type="checkbox"/> YES <input type="checkbox"/> NO<br><input type="checkbox"/> Don't know            |
|  | (ii) Do you have a maintenance contract for your septic tank?  | <input type="checkbox"/> YES <input type="checkbox"/> NO   |
|  | If you have answered yes, please give details of the company with which you have a maintenance contract:   |  |
| <b>11. Responsibilities for shared or common areas</b> |  |  |
| a  | Are you aware of any responsibility to contribute to the cost of anything used jointly, such as the repair of a shared drive, private road, boundary, or garden area?<br><br>If you have answered yes, please give details:  | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO<br><input type="checkbox"/> Don't know |
| b  | Is there a responsibility to contribute to repair and maintenance of the roof, common stairwell or other common areas?<br><br>If you have answered yes, please give details:<br><br><i>There is a shared responsibility for common areas, however there is no current factor in place.</i> | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO<br><input type="checkbox"/> N/A        |
| c  | Has there been any major repair or replacement of any part of the roof during the time you have owned the property?  | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO  |
| d  | Do you have the right to walk over any of your neighbours' property- for example to put out your rubbish bin or to maintain your boundaries?<br><br>If you have answered yes, please give details:   | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  |
| e  | As far as you are aware, do any of your neighbours have the right to walk over your property, for example to put out their rubbish bin or to maintain their boundaries?<br><br>If you have answered yes, please give details:  | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  |
| f  | As far as you are aware, is there a public right of way across any part of your property? (public right of way is a way over which the public has a right to pass, whether or not the land is privately owned.)<br><br>If you have answered yes, please give details:                      | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  |
| <b>12. Charges associated with your property</b>       |  |  |
| a  | Is there a factor or property manager for your property? If you have answered yes, please provide the name and address, and give details of any deposit held and approximate charges:  | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  |
| b  | Is there a common buildings insurance policy?  | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO<br><input type="checkbox"/> Don't know |
|  | If you have answered yes, is the cost of the insurance included in your monthly/annual factors charges?  |  |

# property questionnaire

|            |   |   |
|------------|---|---|
| c          | Please give details of any other charges you have to pay on a regular basis for the upkeep of common areas or repair works, for example to a residents' association, or maintenance or stair fund.  |   |
| <b>13.</b> | <b>Specialist works</b>   |   |
| a          | As far as you are aware, has treatment of dry rot, wet rot, damp or any other specialist work ever been carried out to your property?   | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
|            | If you have answered yes, please say what the repairs were for, whether you carried out the repairs (and when) or if they were done before you bought the property.   |   |
| b          | As far as you are aware, has any preventative work for dry rot, wet rot, or damp ever been carried out to your property?  | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
|            | If you have answered yes, please give details:  |   |
| c          | If you have answered yes to 13(a) or (b), do you have any guarantees relating to this work?   | <input type="checkbox"/> YES <input type="checkbox"/> NO            |
|            | If you have answered yes, these guarantees will be needed by the purchaser and should be given to your solicitor as soon as possible for checking. If you do not have them yourself please write below who has these documents and your solicitor or estate agent will arrange for them to be obtained. You will also need to provide a description of the work carried out. This may be shown in the original estimate.<br>Guarantees are held by: |   |

|                       |  |   |
|-----------------------|--|---|
| <b>14. Guarantees</b> |  |   |
| a                     | Are there any guarantees or warranties for any of the following:   |   |
| (i)                   | Electrical work  | <input type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> Don't know <input type="checkbox"/> With title deeds <input type="checkbox"/> Lost |
| (ii)                  | Roofing  | <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES <input type="checkbox"/> Don't know <input type="checkbox"/> With title deeds <input type="checkbox"/> Lost |
| (iii)                 | Central heating  | <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> Don't know <input type="checkbox"/> With title deeds <input type="checkbox"/> Lost |
| (iv)                  | National House Building Council(NHBC)  | <input type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> Don't know <input type="checkbox"/> With title deeds <input type="checkbox"/> Lost |
| (v)                   | Damp course  | <input type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> Don't know <input type="checkbox"/> With title deeds <input type="checkbox"/> Lost |
| (vi)                  | Any other work or installations? (for example, cavity wall insulation, underpinning, indemnity policy)   | <input type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> Don't know <input type="checkbox"/> With title deeds <input type="checkbox"/> Lost |
| b                     | If you have answered 'yes' or 'with title deeds', please give details of the work or installations to which the guarantee(s) relate(s):<br><br><i>Recent roof repairs is under guarantee</i> |   |
| c                     | Are there any outstanding claims under any of the guarantees listed above?   | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO   |
|                       | If you have answered yes, please give details:   |   |

|  |   |  |
|--|---|--|
| <b>15. Boundaries</b>                                    |   |  |
|  | So far as you are aware, has any boundary of your property been moved in the last 10 years?   | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO<br><input type="checkbox"/> Don't know |
|  | If you have answered yes, please give details:  |  |
| <b>16. Notices that affect your property</b>             |   |  |
| In the past three years have you ever received a notice: |   |  |
| a  | advising that the owner of a neighbouring property has made a planning application?   | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  |
| b  | that affects your property in some other way?   | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  |
| c  | that requires you to do any maintenance, repairs or improvements to your property?  | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  |
|  | If you have answered yes to any of a-c above, please give the notices to your solicitor or estate agent, including any notices which arrive at any time before the date of entry of the purchaser of your property. |  |



**Declaration by the seller(s)/or other authorised body or person(s) I/We confirm that the information in this form is true and correct to the best of my/our knowledge and belief.**

|               |   |
|---------------|---|
| Signature(s): | Ashley Harries  |
| Capacity:     | <input checked="" type="checkbox"/> Owner<br><input type="checkbox"/> Legally Appointed Agent for Owner |
| Date:         | 10/02/2025  |